

Bylaws Summary:

GOVERNANCE STRUCTURE

- **Board Composition:** Includes the president, immediate past president, president-elect, secretary, treasurer, and standing committee chairs. All members may attend board meetings, though executive sessions are allowed for sensitive matters.
 - **Officer Elections:** Held annually before the last Friday in February. Nominations can come from the president-elect, a nominating committee, or the floor. Terms run from July 1 to June 30.
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MEETINGS

- **Club Meetings:** Fridays at 12:15 PM, with notice required for changes.
 - **Board Meetings:** At least quarterly, with special meetings allowed.
 - **Formats:** Meetings may be held in person, by phone, or via video conferencing.
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MEMBERSHIP

- **Process:** Requires board approval and attendance at two meetings by the prospective member. Objections can be filed and reviewed by the board.
 - **Diversity Clause:** Membership cannot be restricted based on gender, race, creed, national origin, or sexual orientation. Any conflicting provisions are void.
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COMMITTEES

- **Standing Committees:**
 - Club Administration
 - Membership
 - Public Image
 - Service Projects
 - The Rotary Foundation
 - Diversity, Equity, and Inclusion (DEI)
 - **Committee Chairs:** Responsible for coordinating committee related club activities, budget drafting, and regular reporting to the Board and membership. The president is an ex officio member of all committees.
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FINANCIAL OVERSIGHT

- **Member Dues:** Set annually by the board; invoiced quarterly.
 - **Club Expenditures:** Over \ \$500 require dual approval; unbudgeted expenses over \ \$500 need board approval.
 - **Visibility:** Annual financial review required; quarterly updates and a mid-year report are presented.
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AMENDMENTS

Bylaws of the Rotary Club of Atlanta West End require 30 days notice, a quorum of the full membership, and two-thirds approval. Must align with

Rotary International (RI) policies.
